

WOODROW WILSON ELEMENTARY
LOSS OF INSTRUCTIONAL TIME REPORT

It is necessary that students bring a note within 72 hours of early release (also known as loss of instructional time), explaining the reason. Regardless of telephone contact, a note is still needed for office records.

Student Name: _____

Date of Loss of Instructional Time: _____

Teacher: _____

Reason for Loss of Instructional Time: _____

Parent/Guardian
Signature: _____ Date: _____

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